

Meeting Minutes for HNS Board Meeting (1/24/20)

**Meeting Start Time: 01/24/2020 at 3:04 PM**

1. Welcome new board members!
2. *Finalize bylaws*
  - a. Stella sent out final version of bylaws to HNS Membership during meeting.
  - b. Please review and email vote on whether to pass bylaws to Hannah by end of business Monday 1/27/2020. If voting no- please explain what needs to be changed/addressed.
  - c. Once the HNS board votes to pass revised bylaws we will send out to all HNS Paid Members and they will be voted on over the course of 2 weeks.
    - i. We will send reminder to HNS members to pay dues on Monday and inform them of the upcoming bylaws vote.
3. *HNS ListServ*
  - a. Michael will be taking over the listserv.
  - b. Jenny will be creating a “How to” list to explain steps in joining HNS that will include emailing the [houstonneuropsych@gmail.com](mailto:houstonneuropsych@gmail.com) account to request to join the ListServ
  - c. The HNS Secretary (currently Hannah) checks the [houstonneuropsych@gmail.com](mailto:houstonneuropsych@gmail.com) and will send names that need to be added to Michael
4. *Upcoming Events:*
  - a. Finalize planning for President’s Reception
    - i. RSVP:
      1. Head Count = 18 (as of now)
    - ii. Plenty of street parking and possible complementary valet
      1. If you bring in parking ticket or proof that you paid on the mobile app, Lucille’s will take that amount off your tab
    - iii. Reminder to please pay 2020 dues online or at reception
  - b. Houston Night/HNS-INS Social
    - i. Time: Friday, February 7, 2020 from 5:00PM-6:00PM
    - ii. Place: Peaks Lounge at Hyatt Regency Denver at Colorado Convention Center
    - iii. Board members who will be at INS: Emily, Adam, Michael, Kelli, and Adriana
    - iv. Adam will create the HNS-INS Social Flyer
5. *Program Ideas:*
  - a. Discuss ideas for professional development programs/speakers and potential day of the week for the lectures
    - i. Typically, we hold talks once per month (excluding months when we hold President’s Reception or Fall Symposium)
      1. Will try to recruit an in-person talk for February
        - a. Adriana will reach out to Ken Podell and Eric Storch about presenting.
        - b. Hannah will reach out to Ashley Lemaire.

- c. Michael expressed willingness to present at HNS event in the future.
      - ii. We will continue to include Taquitos de Sesos Sessions as CE opportunities
    - b. Kendra: Discuss establishing an HNS mentorship program for college/grad students interested in Neuropsych
      - i. *Deferred for when Kendra can discuss*
    - c. Tish: 100<sup>th</sup> anniversary of 19<sup>th</sup> amendment; featured event or program
      - i. Christina, Jenny, Agu, Hannah, and Tish will be forming a mini-committee to decide how best to honor the anniversary.
- 6. HNS Monthly Meeting Time:
  - a. Hannah will send out a poll to determine a standing monthly meeting time
- 7. HNS Google Docs Drive:
  - a. Hannah created new google drive associated with HNS Gmail account. All documents have been transferred from old drive to new one.
- 8. Attendance
  - a. Present: Jennifer Stinson, Hannah Combs, Agustina Rossetti, Emily Kellogg, Stella Kim, Michael Williams, Adam Christensen, Kelli Sullivan, Adriana Strutt, Tish MacDonald Wer, Christina Burrows, and Bethany Williams

**Meeting End Time: 01/24/2020 at 4:05PM**