

Meeting Minutes for 02/19/2021

Meeting Start Time: 2/19/2021 at 3:33pm

- Vote on January Meeting Minutes
 - Approved
- Discussion on handling charity donation requests
 - Had a request for a monetary donation for a charity event in December. To knowledge, HNS has never given a monetary donation, but usually asked others to donate on behalf of HNS.
 - Discussed protocol for giving direct monetary donations to charitable organizations
 - Hannah: Given we all have involvement different charitable organizations, it may be difficult to find an unbiased way to determine
 - There may also be a tax requirement/burden if we directly make monetary donations
 - Also may be asking a lot of the treasure position to keep track of charitable donations and tax information
 - Vote: HNS will offer to advertise charitable events and ask others to donate, but will not give monetary donations directly from HNS
 - Approved
- Recruiting for postdoc and student liaison positions to start in April
 - Stella will send out recruitment email to training directors
 - Kendra and Michael will send email to graduate students
 - Email template and document for recruiting is on the HNS Google drive
 - Kelly: If we want to overlap in April to train the incoming liaisons, it would be good to confirm liaisons in March.
 - **Deadline for material submission:** Friday, March 12th, 2021 by end of the day
- March and April CE talks
 - Jennifer giving April HNS Sponsored Taquitos talk on April 23rd, 2021 @ 12pm
 - Adam offered to give March CE talk on depression and memory
 - Stella will follow up with Adam regarding final topic
- Treasurer position
 - Tish volunteered to assist with the volunteer position – will check in with her first to determine if she would like to transition to the treasure position
 - Position was opened up to the MALs
 - Agu offered to train the incoming person. There is also a detailed guide
 - Adam agreed to also volunteer, pending Tish's response
 - Stella will touch base with Tish and Adam to finalize the position
- Developing content for newsletter
 - Frequency
 - Seasonal vs. Semi-annual
 - Jenny - Semi-annual: Send one in April/May and then another in November
 - Volunteers
 - Content: Jenny, Michael, Kelly, Lindsay

- Design: Hannah, Kendra
 - Deadline
 - For April/May newsletter: Beginning of April, after March talk
 - For November newsletter: TBD
 - Michael: Recommended additional content - member spotlight or student spotlight, highlight member's and committee's contributions
- Update on HNS logo/branding competition
 - Two submissions thus far
 - Hannah will send out a reminder and notice that the deadline has been extended
 - Will extend deadline to March 15th
- Increasing student involvement/outreach (Kendra)
 - Kendra proposed creating an HNS student committee
 - Barriers: Time commitment, changing bylaws, commitment of undergraduate students to serving on a committee
 - Kelly: Could collaborate with ANST – they have activities at least twice a month
 - Could also think about Psi/Chi and offering a panel or education about with what neuropsychology is.
 - Jenny: Partner with different organizations and programs in the community
 - Tish: Recommended to create a student outreach task force before formalizing into a committee and changing bylaws
 - Hannah: Likes idea of partnering with ANST
 - Kendra will get together a need analysis to determine the feasibility of creating a student committee
- Liaison for other neuropsych societies
 - Will hold off for now since Michael had to leave meeting early

Attendance: Hannah Combs, Jennifer Stinson, Agu Rossetti, Kelly Halverson, Adam Christensen, Lindsay Niccolai, Stella Kim, Michael Williams, Christina Burrows, Tish MacDonald Wer, and Kendra Anderson

Meeting End Time: 02/19/2021 at 4:32 PM