

HNS Board Meeting Minutes
4/21/2023

Old Business

- Approval of March 2023 Meeting Minutes
 - *There were too many members who could not attend today's meeting so we did not have a quorum. Hannah will send out a poll to the board to vote on Meeting Minutes.*
- Trainee Liaisons
 - Farewell to Jill and Zinat
 - Welcome Dr. Robbie Wong
 - *Hannah will send out poll to vote on post-doc liaison applicant.*
 - No Graduate Student Applications
 - Discuss reduced graduate student interest
 - *Hannah will include item in the poll to vote on whether HNS should move forward*
- Calendar of events for the year
 - Spring Symposium
 - Date: May 20th, 2023
 - Location: VA
 - Topic: Digital Neuropsychology: Evidence, Ethics, and Equity
 - Speakers: Drs. Munro Cullum and Kenneth Podell
 - Dr. Podell agreed to donate his honorarium to student travel awards or registration fees
 - Information still pending despite follow ups – doing best to streamline the process since they both are very busy
 - *Hannah will message Ken to obtain talk title and whether he wants to speak first or second.*
 - Other events: Mentoring (Erin agreed to facilitate this);
 - Will need people willing to serve as mentors
 - Should we go ahead and advertise/formally announce registration without this information?
 - Decided to wait until we receive talk titles to send out more formal announcements.
 - Kendra will contact UH neuropsychology faculty to encourage students to submit posters
 - Items needed: *Hannah will send Kendra her checklist for Symposium tasks and once updated this can be sent to board for individuals to volunteer for specific tasks/duties.*
 - Logistics: Map and Written Instructions/Google Pins to VA; signs posted outside of each entrance and along route to building?
 - Name badges
 - Printout of slides for attendees
 - Sticky tack for posters
 - Emily?
 - Catering Options for Breakfast, Coffee and snacks

- *Adam was quoted > \$700 for French Corner so will obtain additional quotes. We may order food and water/drinks separately.*
 - Plaques for speakers – Ordered via Myrna
 - Checks for Dr. Cullum’s honorarium and student poster winners
- Other CE speakers/Events?
 - Steven Woods giving talk on Cognitive aspects of Health Literacy in April
 - Flyer sent out and reminders are scheduled in Gmail to go out Monday and Tuesday morning
 - *Yosefa agreed to facilitate talk and Hannah will log into The HNS account to allow screensharing.*
 - Baruch Williams agreed to do talk on the business of private practice or a topic on private practice or peds in November.
 - **Still need CE speakers for July and September**
- Spring/Summer Newsletter
 - Could probably use the booklet from the spring symposium as the newsletter
- Collaborations
 - Luis agreed to collaborate for table at AD walk. Making a plan to do cognitive screenings (and possibly blood pressure checks) at our table using UH students and med students
- Website issues
 - *Members have alerted Kendra to different website issues. Hannah has some familiarity with the website and Kendra will let her know if there are specific things that can be fixed or addressed on our website.*

Attendees:

President: Kendra Anderson

Past President: Hannah Combs

President-Elect: Yosefa Modiano

Treasurer: Adam Christensen

Members at Large:

1. Michael Williams
2. Samantha Henry

Student Liaisons:

1. Jill Morales (outgoing)
2. Robbie Wong (guest, post-doc applicant)